

## AGM BOOKLET 2025/2026

Send the following people emails asking for their AGM reports and if they have an updated photograph of themselves or you keep the one already in the book.

These are everyone's email addresses:

- |                                                                                                     |                          |
|-----------------------------------------------------------------------------------------------------|--------------------------|
| 1. "Amanda Sickle" <a href="mailto:amanda.sickle@gmail.com">amanda.sickle@gmail.com</a>             | Chairperson              |
| 2. Dierdre Taylor <a href="mailto:deirdre@mchct.org.za">deirdre@mchct.org.za</a>                    | Treasurer                |
| 3. Alison Alexander "alison@rainbowofhope.co.za"                                                    | Project Manager          |
| 4. Alvina Jephta "alvinatjeftha@gmail.com"                                                          | Secretary                |
| 5. Shayner-lee Wiese <a href="mailto:23shayner@gmail.com">23shayner@gmail.com</a>                   | Child Representative     |
| 6. Andrea Nolte <a href="mailto:anolte235@gmail.com">anolte235@gmail.com</a>                        | Jnr Child Representative |
| 7. "Lutho Gwanya" <a href="mailto:luthogwanya@gmail.com">luthogwanya@gmail.com</a>                  | Legal Representative     |
| 8. Mariette Hattingh <a href="mailto:mariettehattingh66@gmail.com">mariettehattingh66@gmail.com</a> | Psycho/Social Support    |

- A. You have the format of the book so generally it is a cut and paste or it is removing the old and paste the dated one for 2026.
- B. The AGM Minutes of last year is attached.
- C. You need to ask the chair for an Agenda too. Which also goes in the book. We don't like having loose papers, so EVERYTHING goes in the book.
- D. Look for your own little quotes, pictures and sayings thereby making it your own work.
- E. The audited financials are probably the last thing that goes in to the report.
- F. Once this is all completed. It needs to be set properly and then taken to the printers for printing. We do full colour printing and this needs to be ready at least two weeks before the AGM in June/July. No date set yet.

If anything isn't clear, then please do not hesitate to ask.

Thanks

Alison